

SCHOOL LIBRARIANS: Using AI Tools to Strengthen Your Library Program and Save Time



A Unique One-Day Live Online Seminar Presented by

Stephanie Galvan Russell

Award-Winning School Librarian and National Presenter

**Specifically Designed for School Librarians, Library Media Specialists,
Library Media Assistants, Library Aides, and Administrators Serving
Grades K-12**

Discover **practical, school librarian-tested ways to use Artificial Intelligence (AI)**
to spark student curiosity and deepen engagement in the library

**Explore how AI can streamline your planning, communication, and
collaboration**—freeing up time for the parts of the job you love most

Get hands-on experience with real tools that support research, programming,
reading promotion, and instructional design

Learn how to confidently **navigate the ethical questions surrounding AI use in
schools**, with clear strategies to guide both students and staff

LIVE ONLINE SEMINARS

December 11

9 AM Eastern, 8 AM Central,
7 AM Mountain, 6 AM Pacific

December 16

9 AM Central, 8 AM Mountain,
7 AM Pacific, 10 AM Eastern

CEUs and Graduate Credit Available
See page 6 for details

CAN'T ATTEND?

Order the recorded version
and take the seminar online at
your convenience (see page 6)

*"It was a ton of useful
information and Stephanie
had it so organized and
easy to follow."*

—MICHELLE WALLIS, MS/HS LIBRARIAN

Ten Key Benefits of Attending

Great PD! Presenter was helpful and knowledgeable. I am excited to continue exploring these resources.

— MELISSA YOUNG, LIBRARIAN



Who Should Attend

School Librarians, Library Media Specialists, Library Media Assistants, Library Aides, and Administrators
Serving Grades K-12

1. **Get Comfortable with AI Without Getting Overwhelmed**

Break down the most impactful AI tools for your library, including how they work and how to start using them

2. **Create More, Plan Less**

Use AI to streamline your lesson planning, reader's advisory, and signage creation so you can focus on meaningful connections with students

3. **Support Every Learner with Personalized Resources**

Quickly differentiate lessons, reading challenges, and recommendations with AI tools designed to support multilingual learners, SPED, and all abilities

4. **Promote Ethical Use of AI with Confidence**

Learn student and teacher-friendly frameworks for discussing AI bias, data privacy, and authorship—no fear-mongering, just practical guidance

5. **Elevate Student Voice and Engagement**

Use AI to power creative student projects, from book trailers to debate prep to personalized research paths

6. **Automate the Admin Work**

Let AI help with email replies, inventory blurbs, MARC record summaries, newsletters, and more—yes, really!

7. **Make Research Fun Again**

Empower students to become more curious, critical, and confident researchers using guided AI prompts and collaborative tools

8. **Boost Your Own Professional Efficiency**

Save hours each week with prompt templates, AI-assisted task planning, and productivity workflows that actually work in a school setting

9. **Build a Culture of Curiosity Around AI**

Explore low-risk ways to experiment with students and staff that spark wonder and discussion

10. **Leave with a Toolkit You'll Actually Use**

Walk away with ready-to-go templates, sample prompts, lesson ideas, and an extensive digital handbook created just for K-12 librarians

Outstanding Strategies You Can Use Immediately

What You Will Learn ...

- **Explore which AI tools actually work in K-12 libraries**—and which ones to skip
- **Learn how to co-teach or lead engaging lessons using AI** without reinventing your curriculum
- **Get smart writing prompts for everything from genre suggestions and research support** to SEL-focused booklists
- **Discover the most effective ways to integrate AI** into existing lessons, programming, and reader's advisory
- **Eliminate tedious planning** with prompt templates aligned to genres, library standards, and student needs
- **Use AI to quickly differentiate instruction and personalize learning experiences** for multilingual, SPED, and other unique learners
- **Build student creativity, critical thinking, collaboration,** and research skills using interactive AI tools
- **Strengthen your ability to guide students in ethical and responsible AI use**—especially around bias, authorship, and data privacy
- **Streamline your workflow with AI support** for admin tasks like crafting emails, planning, newsletter creation, and documentation
- **Find out how to introduce AI tools to students and staff** without causing overwhelm or resistance
- **Build your own library-friendly AI workflows** during the seminar and leave with tools you'll actually use
- **Get valuable tips for maximizing AI's impact** in your library



"High energy, useful content!"

– JEANNINE BARBER, LIBRARY MEDIA SPECIALIST

Practical Ideas and Strategies

Unlock the power of Artificial Intelligence in your school library with this **NEW**, innovative seminar led by award-winning librarian and national presenter **STEPHANIE GALVAN RUSSELL**. Discover how AI tools can transform your library program, streamline your workflow, and elevate student learning. Through hands-on activities, live demonstrations, and real-world examples, you'll gain a clear understanding of how to integrate AI into your daily practice.

Join Stephanie as she breaks down the latest AI technologies and shows you how to apply them to everything from curriculum support to student research. Gain clarity on how to avoid common pitfalls, address ethical considerations, and implement AI tools effectively and responsibly.

Walk away with practical, ready-to-use strategies you can implement immediately to save time, enhance instruction, and empower your students. Don't miss this energizing, solutions-focused day designed to equip you with the tools and confidence to lead the way in AI-enhanced library programs.



A Message From Seminar Leader, Stephanie Galvan Russell



Uniquely Qualified Instructor

STEPHANIE GALVAN RUSSELL

is a dynamic school librarian, national presenter, and instructional designer with a passion for bringing practical, tech-savvy solutions to libraries. A recognized leader in library innovation, Stephanie helps school librarians reclaim their time, reimagine programming, and confidently integrate AI to support students and staff. Her hands-on seminar focuses on creative problem solving, personalized learning, and ethical AI use. Stephanie brings her relatable, librarian-first perspective to every seminar and is known for her practical tips, humor, and energy. She has presented at state, national and international conferences, and served on countless state and national committees. Stephanie is the author of *SCHOOL LIBRARIANS: Using AI Tools to Strengthen Your Library Program and Save Time*, the extensive digital resource handbook you will receive at the seminar. Stephanie's seminars are exciting, fun, practical, and packed with creative ideas you can use right away. **Join Stephanie for a valuable day filled with cutting-edge Artificial Intelligence tools and resources you can use immediately to inspire, excite, and strengthen student learning in the library.**

Dear Colleague:

I know that when we hear the words "Artificial Intelligence," it can feel intimidating—like yet another thing on an already full plate. You might be wondering: How does this fit into a school library? Will this add more to my workload? Is it really safe and ethical to use with students? You're not alone in those questions—and the good news is, you don't need to have all the answers to get started.

As librarians, we've always been at the forefront of guiding our communities through change—whether it was learning how to teach with Google, defending access to diverse collections, or integrating tech tools into instruction. This moment with AI is no different. It's our opportunity to lead with curiosity, creativity, and care.

In this seminar, I'll walk you through how AI can become your new secret weapon for saving time, amplifying student voice and choice, and reimagining how we support reading, research, and relationships in the library. We'll roll up our sleeves and actually use the tools—not just talk about them. You'll leave with templates, prompts, lesson ideas, and a renewed sense of confidence in how AI can work for you, not against you.

Whether you're just AI-curious or already exploring tools on your own, this day is about equipping you with practical, real-world strategies you can implement right away. We'll talk about ethical concerns, district realities, and how to advocate for your role as an AI-savvy leader on campus. During our day together, you'll learn how to harness the power of this transformative technology to greatly enhance your library program.

I'm so excited to learn and grow alongside you. Let's make this work for librarians, with librarians, and most importantly—for the students we serve.

Warmly,

Stephanie Galvan Russell

P.S. This seminar is fun, fast paced, and hands on. Come ready to click, explore, laugh, and leave with ideas you'll want to use the very next day.

"During our day together, you'll learn how to harness the power of this transformative technology to greatly enhance your library program."

What Your Colleagues Say About Stephanie Galvan Russell

*"So many takeaways! **This wasn't just theory—Stephanie walked us through tools and helped us actually use them.** I'm excited, not overwhelmed."*

*"**Stephanie made AI click for me in a way no one else has.** Her examples were so practical. I used what I learned the next day in my library!"*

*"So valuable! What an extensive set of **resources for creating engaging learning experiences that blend creativity, literacy, and tech tools.**"*

*"Stephanie is **a wealth of information** and loves to share her knowledge with others."*

*"Stephanie was **very engaging** and provided examples for us to use."*



About BER Seminars

Outstanding Instructors

All programs are led by outstanding, top-rated BER national trainers.

Extensive Digital Resource Handbook

You'll receive an extensive digital Resource Handbook full of practical strategies and resources.

Highly Interactive

You'll be able to ask questions, consult with the instructor, and share ideas with other participants.

Program Guarantee

As we have for 49 years, we guarantee the high quality of our programs. If you are not satisfied, we'll give you a 100% refund.

Special Benefits of Attending



'This was great. I learned about AI tools I had never used and new ways to use the ones I was familiar with. The seminar was well-paced and engaging.'

—SUSANNE FORD,
SCHOOL LIBRARY SYSTEM
ADMINISTRATOR

On-Site Training

Most BER seminars can be brought to your school or district in-person or online. See the options at www.ber.org/onsite or call 877-857-8964 to speak to one of our On-Site Training Consultants.

Extensive Digital Resource Handbook

Each participant will receive an extensive digital resource handbook giving you access to countless strategies. The handbook includes:

- Sample prompts and strategies for using AI tools to create engaging library lessons that meet diverse student needs
- AI prompt libraries for lesson planning, booktalking, displays, and more
- Tools for managing reading challenges, library stats, and communication
- Research-ready strategies aligned to information literacy standards
- Ethical AI teaching mini-lessons for all grade levels
- Easy-to-follow workflows for library management tasks using AI

Share Ideas with Other Educators

This seminar provides a wonderful opportunity for participants to share ideas with other school librarians interested using AI tools to strengthen their library program.

Consultation Available

Stephanie Galvan Russell will be available for consultation regarding your questions and the unique needs of your own program.

Meet Inservice Requirements / Earn State CEUs

Participants of Live Online Seminars and those completing the Recorded Version online can receive a certificate of participation that may be used to verify five continuing education hours. For details about state CEUs available, visit www.ber.org/ceus

Earn One to Four Graduate Semester Credits



Up to four graduate-level professional development credits are available with an additional fee and completion of follow up practicum activities. Details may be found at

www.ber.org/credit

Can't Attend?

Other Professional Development Options:



Recorded Version of the Seminar

Order the recorded version of this seminar to take online at your convenience. You'll have 90-day access to the entire course and to the extensive digital resource handbook. To enroll, see registration form on page 7, and for optional CEUs and graduate credit, please visit www.ber.org/credit



Related On-Demand Online Courses

Related On-Demand Video-Based Online Learning courses, *School Library Tips, Tools and Timesavers*, for Grades K-12, *Teaching Media Literacy Skills in a Fake News World*, for Grades K-12, and other related courses are available for immediate registration. To enroll, visit www.ber.org/online

SCHOOL LIBRARIANS:

Using AI Tools to Strengthen Your Library Program and Save Time

Registration (BAG7F1)

- ☐ 1. **December 11, 2026** (Start time: 9 AM Eastern)
- ☐ 2. **December 16, 2026** (Start time: 9 AM Central)
- or —
- ☐ 3. **I'd like to order the recorded version of this seminar**

FIRST NAME M.I. LAST NAME

POSITION, SUBJECT TAUGHT GRADE LEVEL

SEMINAR NUMBER: _____ (Please see list above)

List additional registrants on a copy of this form

SCHOOL NAME

SCHOOL MAILING ADDRESS

CITY & STATE ZIP CODE

SCHOOL PHONE NUMBER HOME PHONE NUMBER

() ()

Registration confirmations and login details are sent via e-mail

E-MAIL ADDRESS (REQUIRED FOR EACH REGISTRANT)

HOME MAILING ADDRESS

CITY & STATE ZIP CODE

IMPORTANT – PRIORITY ID CODE: EBAG7F1

METHOD OF PAYMENT – Team Discount Available

The registration fee is \$295 per person;

for teams of three or more registering at the same time, the fee is \$275 per person. **Payment is due prior to the program.** No cash, please.

- ☐ A check (payable to **Bureau of Education & Research**) is attached
- ☐ A purchase order is attached, P.O. # _____
(Be sure to include priority ID code on the P.O.)
- Cards accepted: MasterCard, VISA, Discover, AMEX

Account # _____ Exp. Date: _____ MO/YR

Billing Zip Code: _____ 3 Digit CVV Code: _____
(Found on back of card)

Please print name as it appears on card

FIVE EASY WAYS TO REGISTER:



SCAN QR code or visit:
at.ber.org/regBAG



EMAIL this form to: register@ber.org



PHONE toll-free: 1-800-735-3503
(Weekdays 5:30 am - 5:00 pm Pacific Time)



FAX this form to: 1-425-453-1134



MAIL this form to: Bureau of Education & Research
3000 Northup Way • PO Box 96068
Bellevue, WA 98004

Program Hours

All **Live Online Seminars** are scheduled 9:00 AM – 3:30 PM in the time zone indicated. Check in 15 minutes prior. Registrants will be sent login information by email four days before their Live Online Seminar.

Fee

The registration fee is \$295 per person, \$275 per person for groups of three or more registering at the same time. Call us at 1-800-735-3503 for groups of ten or more. **Payment is due prior to the program.**

Fee includes seminar registration, a certificate of participation and an extensive digital resource handbook. The fee is the same for Live Online Seminars or Recorded Seminars.

WA residents: visit www.dor.wa.gov/TaxRateLookup to find your required WA sales tax rate.

Cancellation/Substitutions

100% of your paid registration fee will be refunded if you can't attend and notify us at least 10 days before the seminar. Late cancellations made prior to the event date will be refunded less a \$15 service fee. Substitutions may be made at any time without charge.

Program Guarantee

We stand behind the high quality of our programs by providing the following unconditional guarantee: If you are not satisfied with this program, we'll give you a 100% refund of your registration fee.

Further Questions

Call the Bureau of Education & Research (800) 735-3503 or visit us online at **www.ber.org**



BAG7F1

© 2026 Bureau of Education & Research. All rights reserved.

SCHOOL LIBRARIANS: Using AI Tools to Strengthen Your Library Program and Save Time



An outstanding Live Online Seminar

Includes an extensive digital Resource Handbook

Can't Attend Live? Order the Recorded Version
to access online at your convenience

BER
BUREAU OF EDUCATION & RESEARCH
3000 Northup Way
PO Box 96068
Bellevue, WA 98004
www.ber.org

Prsrt Std
U.S. Postage
PAID
Bureau of
Education &
Research

Using AI Tools to Strengthen Your Library Program and Save Time

BAG7F1

SCHOOL LIBRARIANS: Using AI Tools to Strengthen Your Library Program and Save Time

BER
Bureau of Education & Research

Live Online Seminar or
Recorded Version



A Unique One-Day Live Online Seminar
Or Order the Recorded Version to Access Online at Your Convenience

Presented by

Stephanie Galvan Russell

Award-Winning School Librarian and National Presenter

Discover **practical, school librarian-tested ways to use Artificial Intelligence (AI)** to spark student curiosity and deepen engagement in the library

Explore how AI can streamline your planning, communication, and collaboration—freeing up time for the parts of the job you love most

Get **hands-on experience with real tools that support research, programming, reading promotion, and instructional design**

Learn how to confidently **navigate the ethical questions surrounding AI use in schools**, with clear strategies to guide both students and staff